

SPRINGWATER ENVIRONMENTAL SCIENCES SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

November 9, 2022

6:00pm

Held at Springwater Environmental Sciences School

16491 S. Springwater Rd. Oregon City, OR 97045

And ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/83833336353?pwd=VnlkMUtoK1RVVXdaakRKZHdSOEntUT09>

Call to Order: 6:07pm

Members Present: Nathalie Doherty, Jessica Hendrickson, Tina Marquez, Lissa Hetervig, Tory Blackwell (6:10pm), Cinda Scott (6:35pm)

Members Absent: Sarah Head

Non-Voting Member Present: Greg Mylet

Staff Present: Kelsea Wagner, Jen Wozniak

Special Guest Present: Karin Wandike (Auditor)

Community Present: None

Motion to change third item on the agenda to Karin Wandike presents Springwater audit- Approved by ALL

Motion to Approve October 19th, 2022, meeting minutes- Approved by ALL

Karin Wandike Presents Springwater 2022 Audit Results-

There are no disagreements on accounting matters, Kelsea has done a wonderful job of catching things when they arise and getting them rectified quickly. Karin reports that Kelsea is great to work with. The report reflects the PERS disclosures. In the past we've received recommendations with a management letter- this is a non-issue this year. Karin shares her screen- reflecting the comparison from last year. Revenue vs Expenses- Karin will work with Kelsea and Greg to receive final signatures and get the final report to the district. We should celebrate and thank Kelsea for doing an amazing job.

Principles Report:

Outdoor school was successful. Trunk or Treat was successful and fun. Clackamas Women's center did a wonderful presentation with puppets.

Yearly Report Card- ODE (Oregon Department of Education) Greg shares screen: 198 students served, 23 class size, Regular attendees 53%, ELA 71%, Math 56%, Science 67%

2022-2023 School Goals-

1) Literacy K-5

a) All teachers grade K-5 will be able to successfully use the IRLA assessment tool and intervention guide to move students at least one grade level forward as readers during the school year.

b) Students who were on the "urgent intervention" status in STAR assessment will make at least a year and a half of reading progress during the 22-23 school year.

c) Teachers will be able to integrate literacy and science for at least one unit during the 2022-2023 school year.

2) Behavior and expectations

- a) Professional development will be provided by Lisa Tyler to create opportunities for teachers to further develop their practices in building classroom relationships and creating strong classroom expectations.
- b) Staff will develop and communicate clear and consistent behavior expectations every grade level. Students will be able to communicate these expectations when asked.
- c) Staff will hold Circle meetings with classes at least once a week. During these meetings classes will build community and work to address problems and concerns together.
- d) Communication with parents

3) Equity

- a) Our school Equity committee will create and Equity lens to apply to all decisions made during the 2022-2023 school year.

4) Mental Health and SES

- a) We will have at least two additional staff members trained in the “Get Trained to Help” curriculum by the end of the 2023 school year.
- b) We will use the Grub Plant Teachings book to identify character traits to introduce to students and classrooms on a two-week cycle connected with Friday Field Studies.
- c) We will collaborate with local organizations and or therapist to provide on-site mental health support for students needing additional support during the 2022-2023 school year.
- d) We will have Biome and Buddy classes in place before winter break. These groups will meet on a bi-weekly basis to create community between students in different grade levels.

5) Attendance and arrival at school on time

- a) We will check attendance bi-weekly and reach out to families who meet the criteria for chronically absent to determine if we can provide support in any way.
- b) We will continue to emphasize the importance of attendance at Friday Field Studies in hopes of cutting absences in half of Fridays by the end of the school year.
- i) We will also provide resources to help families with childcare after early release.

6) Milestone projects at each grade level

- a) By the end of 2022-2023 school year, each grade level will have identified and established one “milestone” project for that grade level.

Last year we did an assessment provided by Lisa Tyler PD and we will do it again this year.

Bus-

The district has informed us that they may no longer be able to provide bus transportation after winter break. Greg expressed to them our deep concern about equity regarding this and a potential drop in enrollment related to this. He asked about keeping at least one bus hub. We have been calling multiple bus charter companies at this point no luck. When the State funding comes through the district will help offset the total cost. We currently pay \$1,800. /mo. for transportation or about \$18,000. per year. If we were to get creative and hire our own driver and lease buses, the cost of a driver alone would likely be \$30,000. -\$40,000. per year, with PERS and benefits. The State reimburses OCSD 70% of their expenditures for transportation or about \$550. per student. Our current drivers are John and Peter, we currently have 90 students who ride the bus.

Transportation is in our Charter Agreement- In accordance with ORS 338.145 Springwater shall be responsible for providing transportation. We are making more phone calls and hope to find a solution. We may need to have a special session to discuss solutions, changing our start time to a later time maybe an option.

Possible Land encroachment issue-

It may be time to consider the possibility of the land in question. Jim Sieple (our project manager) has investigated surveying and appraisal of land in question to purchase \$15,000. for

the survey and apply for a lot line adjustment. They are not interested in selling the parking lot area however would the garden area. Likely between \$8,500 and \$11,000 at .5c per sq/ft \$5,000. At \$3.00 sq/ft around \$33,000.

Greg's proposal flag the property to determine what we are talking about. Get an appraisal and agree with Metro the area being considered and the price per sq. footage.

Motion to move forward with flagging and assessing of Metro property and negotiate the price up to 10K for the property line adjustment- Approved by ALL

Professional Development Funds-

Currently we have \$250. In the budget, this is about \$1,200. Per staff member or about the cost of 1 class. What if we investigated "grow your own" teacher/administrator programs? People could apply to get funding to cover most cost of classes toward teaching or administering degree. Springwater would cover the cost with the understanding they would work for the school for a minimum amount of time.

Jen- Teacher? Would it take away \$ away from someone else?

Greg- Yes, there is an application process with a deadline.

7:19pm Stand at Ease

7:24pm Return to open session

The Family/Student Handbook:

The board reviews the handbook and provides Greg with feedback. Nathalie and Tina will send their edits to April.

Public comment: None

Tory- Family/Student handbook could have a pull-out 5+ items to make sure families are aware of these specific items for communication.

Updates:

Budget-

Treasurer Tory Blackwell reads the account balance statements.

Money Market= \$862,013.30

Checking account= \$573,889.37

Tory- I will follow up with reading the financials.

Lissa- What are you doing to help prepare for Jessica to take over the Treasurer position?

Tory- I have been working with Jessica to explain what I do and were to find things. We will continue to do so.

Website work group-

Met and will begin to make changes.

Safety Committee-

Need to allocate \$ to the fence need approximately \$10K.

Night Hawk came out to do an assessment and want to supply panic button.

Cinda called American security and they had a very good package unfortunately upon further conversation she realized they were based in Portland Maine not Portland Oregon.

Call into ABP also. The safety committee has completed several tasks.

Mapping of schools- done

Blinds in the main building- done

Walkie-talkie- done

Visitor Lanyards-done

Future projects-

Peep holes for portables

Emergency Action Plans

School Zone

Next proposed meeting Monday January 9, 2023

Facilities Update-

Covered area is a progress.

Fundraising-

Auction May 5, 2023, Springwater Estates- In the Barn, possible food carts. Procurement can begin NOW that we have an address.

Public Comment: None

Reminder- Next Tuesday 5pm Visioning Session bring a dish to share.

Adjourn: 7:46pm