

SPRINGWATER ENVIRONMENTAL SCIENCES SCHOOL

BOARD OF DIRECTORS

TRAINING MINUTES

ROLES AND RESPONSIBILITIES

With Kirsten Miles OSBA Representative

September 8, 2022

6:00pm

Held at Springwater Environmental Sciences School

16491 S. Springwater Rd. Oregon City, OR 97045

Members Present: Tina Marquez, Nathalie Doherty, Cinda Scott, Tory Blackwell, Lissa Hettervig, Jessica Hendrickson, Sarah Head (Joins late)

Non-Voting Member Present: Greg Mylet

Roles and Responsibilities:

Welcome and Introductions

- Why are you on the Board?
- What excites you about this work?
- What gives you pause?

What do you want to get out of this session?

- Changes in Policies
- What do we do when parents ask us questions
- Roles Greg vs the Board
- What do you share with the Board chair vs whole board

Role of the Board:

- Govern, Policy, Budget
- Policies from OSBA
- Budgetary Adoptions oversight

- Hiring and Evaluation of the Director
- Board cannot evaluate Staff
- Community Engagement

Role of the Director:

- Manage classroom decisions, run the school
- AR/Implementation
- Budget Expenditures
- Hiring and evaluating everyone else
- Community engagement

Role of Chair:

Liaison between director and board, agenda setting

Need someone to bounce things off, discuss and decide

Public meeting laws.

Kristen- How does that work currently? What would you like to change?

If there is a crisis, how do we get heads up from Greg? Phone, Email, text.

- Future meeting- we need to facilitate a what if scenario and how to contact board members and when and how.

Evidence Based Standards of Performance:

Standard-

Vision-Direct Planning

Community Engagement

Effective leadership

Accountability

Description-

Engage staff and community in development of shared vision focused on students learning.

Recognize that all members of the community are stake holders.

Establish focus, direction and expectations that foster student learning align authority and responsibility so decisions can be makes at the most local level.

High Expectations for the learning of every student and holds the school accountable for reaching those results. Policy and resources align with the strategic vision and goal.

How do we know our kids are OK?

How do we measure? Data

Model- What you expect and apply.

Reflection and discovery systems, partnerships, share resources.

Think of your self as another volunteer. You can't ask disciplinary action re: teacher or students. Complaint policy (KL) FERPA Laws- Executive Session Legitimate educational interest must follow system and reporting process board is not a problem solver.

What do you say... If people understand the why I can't give this information, there are serious implications if I did. Our process is... creates an equity issue when you circumvent the system. If everyone knew the process it would make it easier. Read Policy (KL) and know what the process is.

Executive Sessions (BDC) there are 10 reasons for an executive session to be called. (See copy on OSBA's website) for example litigation, hiring, and school safety plans. Conflict of interest (BBFA) OGEC Oregon Ethics Commission.

Public Meeting Laws-

How you communicate outside of meetings. You can accidentally create a public meeting by chatting about a board topic outside of a board meeting. If it is important enough to talk about then it should be on the agenda. The same thing goes for text messages.

Greg can talk to any board member and vice versa.

Social media and any committee also need to follow public meeting laws.

Safety Committee- Call PACE regarding Executive Sessions.

Common Charter School challenges are instability, turn over, focus on recruitment.

We need to work on Transitioning planning. Write down all the actual jobs we do, a job description with all the items. Job, you do vs the one that was posted. How do you store information? Where is it stored?

What is our relationship with the district? Good

Board Operation agreement

Board evaluation

Having a caring disinterested 3rd party informed oversight structure outcome. What is the intent?

*Add Transitioning to the next agenda

Web design- we are working on that.

Website work group

Waited Lottery

Safety Committee

Adjourn: 8:12pm