

SPRINGWATER ENVIRONMENTAL SCIENCES SCHOOL  
BOARD OF DIRECTORS  
MEETING MINUTES

December 4, 2018  
6:00pm Regular Session  
DeJardin Hall, CCC

**Members Present:** Genevive Sheesley, Tina Marquez, Mali Geister, Tory Blackwell, Devon Sommer, Holly Johnston, Justin Bearden, Cinda Scott, Chelsea Hamilton  
(Absent – Justin Bearden)

**Staff Present:** April Newlon, Katie Rasouli, Jen Wozniak, Heidi Blackwell

**Community Present:** Renee Lawrence, Michelle Mettert, Emily Lewis, Jessica Peterson

**Call to Order: 6:05pm**

**Action Items:**

**Motion to Approve November Meeting Minutes: Approved by All**

**Leadership Update**

- Staff Survey went out to staff. Katie and Jen sent results to Board for review.
  - Admin wanted input from the staff about what they would like to see for our future structure.
  - What other structural changes do we want to do?
  - Teachers are interested in cohorts
  - The Board is interested in figuring out if we can afford changes, getting the community to understand the change and communicate what those changes are.
  - The Board will read the results and have more discussion at the next board meeting.
  - The Board is willing to get together with staff to discuss this more in a work session.
- This year communication has greatly improved.
- Discussion needs to happen about adding additional support for the admin team
- Admin has increased our training and certification and making sure we are in medical compliance.
  - All students with medical protocols have them written up by the school nurse.
  - Staff is certified for glucagon and EpiPen
  - Staff is certified in CPR
  - Safety protocols have been put in place: Self harm/harm to others, Field Studies
  - Improved relationship with the district
  - Behavior and documented behavior plans have been put in place and are available for staff.
- FFS Safety and protocol – Our school nurse had a community meeting to answer questions about their role in helping staff when emergencies occur.
  - Teachers are trained and will follow the protocols in which they are trained.
  - Benadryl will not be given to a student who does not have a protocol on file with the school.

- In an emergency the staff at the school will follow the protocol that they have been trained in.

### **Budget/Finance**

- The Board previously approved the use of more than \$140,000 in reserve money. Good News! We won't need to use that much.
- Concerns with Roof and potential dip into our reserves for repair and legal action needs to be taken into consideration.
- Genevieve reworked the budget and added additional buffering which came out to the potential use of \$28,949 in reserve money.
  - PERS came in much higher than estimated
  - Health insurance came in much higher than estimated
  - This does not include the covered area that will come out of our reserves.
  - Suggested cap for Biking Program and Jon's contract: \$3,000
  - Suggested addition of Rebecca to work more time at school-Additional Friday's
  - Suggested for additional support for Special Ed – Emese ends student teaching in December and would be available each Trimester. 20 hours/week

### **Action Items:**

**Motion to Authorize Emese for a part-time Special Ed contract for Winter Trimester with the option to extend the contract for the year with the recommendation of Heidi: Approved by All**

### **Action Items:**

**Motion to Authorize Rebecca for a temporary contract for Friday's through the end of the year: Approved by All**

### **Risk Management**

- Safety meetings – A lot of policies and procedures have been set with Heidi, Holly and a group of the community.
- Goal is by the end of the year to have a draft protocol for all areas.
- The school has practiced all drills and are up to date
- After a power outage - when water comes back on, Kari will test our water.
- A generator would be a great thing to have when the power goes out. Maybe a paddle raiser?
- Integrated Pest Management – Halt came out weekly to set traps and give us additional information on how to control the mice.
  - Teachers are having to clean up mice droppings daily before students get to school.
  - Halt will come out again Thursday to look at classrooms who have been hit hard.

### **Facilities**

- Covered Classroom – Genevieve will send an email from Justin and she will forward to the Board. The Board will have an email board discussion.
- Fundraising
  - Bingo – CCC will charge \$740 for the venue but it is less than Elks Lodge. OCHS cannot accommodate us this year.
  - Tory can get us a discount on catering.

- Innovative Fundraising
  - Tuft and Needle – Facebook fundraising
  - Giving Tuesday
    - Next board meeting, a discussion about social media/fundraising
- December 19 – Celebration of end of Trimester
  - Open House
  - Performances
  - Board Q & A

### **Comments from the Suggestion Box**

- What is being done about the Mice Droppings?
  - Halt is coming out to address this issue.

### **Public Comment:**

Renee Lawrence-She was wondering if FFS could be moved to the second part of the day so she could leave work early and join in. It is easier for her to leave work early rather than being late for work.

Jessica Peterson – She has donated a generator for the school and is at the school. She would like us to use it if we can. Also, can we use the solar panels for power?

Emily Lewis – Parents would like for the conferences to not be student led and to also be able to meet with the Math teacher during conferences.

**Motion to Adjourn: 8:31pm**